



## TERM TIME FINANCIAL AID 2017-18

### ***FILL OUT ONLY IF YOU ARE APPLYING FOR AID***

The NOCCA Institute offers financial assistance for art and academic department fees, certain supplies, required extracurricular lessons, and other direct costs related to fulfilling the requirements of NOCCA's arts-training program. We do not provide assistance for the cost of daily transportation or for senior fees. 2017-18 Term-Time Aid grants run from September - May. Term-Time Financial Aid is based solely on a student's documented financial need.

### **REQUEST DEADLINES -**

Department Fees - due Saturday, July 15, 2017

National Association of Teachers of Singers Regional Auditions - due Friday, September 29, 2017

Chicago Unified National Auditions - due Friday, October 20, 2017

National High School Dance Festival - due Friday, December 1, 2017

Applications may be submitted throughout the year for other needs and may be approved if funds are still available. Students will be notified by mail if they are awarded financial aid. Department Fee notifications will be made by **September 15, 2017**.

### **CHECKLIST OF REQUIREMENTS -- TO BE SUBMITTED IN THEIR ENTIRETY BY DEADLINE TO BE ELIGIBLE**

- Completed application (attached)
- Proof of total family income.
- Short essay written only by the student (see guidelines below).
- Optional letter of special financial circumstances written by parent or guardian.

Once an essay and family proof of income are on record for a particular year, you do not have to resubmit this information for additional applications within the same school year.

### **GUIDELINES**

1. Proof of total family income may be in the form of the first two pages of the most recent tax returns of BOTH parents or legal guardian together with Schedule C if filed; documentation of social security; pay stub; child support and/or public assistance. **PLEASE BLACK OUT ALL SOCIAL SECURITY NUMBERS -- They will be listed on the top right hand corner on both pages and in each Dependent box.**
2. In the essay, the student should describe him or herself, art and community activities and why he/she is applying for assistance. Essays may be typed or neatly hand-written.
3. Parents, guardians or students are welcome to submit a letter of **special financial circumstances**, documenting special need not apparent from proof of income, such as the number of children in your family, family illness, or recent loss of income.
4. Financial aid is terminated immediately should a student leave NOCCA's program during the school year.
5. Due to the number of requests for Financial Aid, The NOCCA Institute may provide only partial grants to qualifying students.

### **SIGNED CONTRACT**

A contract is mailed to students who are awarded Financial Aid. It must be returned with both student's and parent's signatures. Financial assistance will not become effective until a signed contract is returned to The NOCCA Institute office. Payment is not retroactive; for instance, if a student applies for Financial Aid in December for private lessons, payment for lessons will start in December even if lessons began in September.



**Term-Time Financial Aid Program 2017-18**  
**FILL OUT ONLY IF YOU ARE APPLYING FOR AID**

**APPLICATION**

Student Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_ Parish \_\_\_\_\_

MOTHER'S NAME \_\_\_\_\_ Phone \_\_\_\_\_  
Employer \_\_\_\_\_ E-mail \_\_\_\_\_

FATHER'S NAME \_\_\_\_\_ Phone \_\_\_\_\_  
Employer \_\_\_\_\_ E-mail \_\_\_\_\_

OR LEGAL GUARDIAN \_\_\_\_\_ Phone \_\_\_\_\_  
Employer \_\_\_\_\_ E-mail \_\_\_\_\_

With whom does student live? (please name all in household) \_\_\_\_\_  
\_\_\_\_\_

**DISCIPLINE:** Classical Instrumental  Creative Writing  Culinary Arts  Dance  Drama   
Jazz  Media Arts  Musical Theatre  Theatre Design  Visual Arts  Vocal

**LEVEL:** I  II  III  IV  Intro

**SCHOOL GRADE LEVEL** as of August 2017 \_\_\_\_\_

**SENDING ACADEMIC SCHOOL** as of August 2017 \_\_\_\_\_

**CHECK TYPE OF ASSISTANCE REQUESTED**

- Arts Department Fee** \$ \_\_\_\_\_
- Academic Studio Fee** \$ \_\_\_\_\_
- Other** \$ \_\_\_\_\_ requested for: \_\_\_\_\_
- NATS** \$ \_\_\_\_\_
- Chicago Unified Auditions** \$ \_\_\_\_\_
- Dance Regional Auditions** \$ \_\_\_\_\_

**Required private lessons (FOR JAZZ AND CLASSICAL MUSIC STUDENTS ONLY):**  
Name of teacher \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ ZIP \_\_\_\_\_  
Amount charged per lesson \$ \_\_\_\_\_ (only 2 lessons allowed per month)

**NOTE: FACULTY MUST APPROVE ALL PRIVATE TEACHERS, LESSONS AND SUPPLY PURCHASES**

## **REQUIRED SIGNATURES**

Faculty signatures are NOT required for requests for department fees. All other requests require a faculty signature.

I verify that all information submitted is correct. I understand that receiving an award of financial aid from The NOCCA Institute does not assign any responsibility or liability to The NOCCA Institute.

---

Student Signature

---

Parent or Legal Guardian Signature

---

Date

---

Date

---

Faculty Signature

---

Date

---

Faculty Name Print

---

Discipline

## **ATTACHMENTS**

Please attach to this application:

- Proof of total family income
- Student's short essay
- Letter of special financial circumstances (optional but helpful)

**Incomplete applications will not be considered.**

## **SUBMISSION & INQUIRIES**

Return applications to the NOCCA Institute via mail, fax, e-mail (with scanned documents) or in person:

The NOCCA Institute  
2800 Chartres Street  
New Orleans, LA 70117

Questions? Contact Sharyn Booker:  
(phone) 504.940.2851  
(fax) 504.940.2870  
(e-mail) [sbooker@noccainstitute.com](mailto:sbooker@noccainstitute.com)